USER MANUAL
Online Marks Entry System (OMES)

FOR

Student Module

March, 2009
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1. Login

   a) Fill in user ID and Password. Click Log In button.

   ![Login screenshot]

   b) For the first time login, user is require to change new password
   c) Fill in all information, and click Change Password button.
2. Main menu

After successful login, main menu screen will display.
3. Enter Marks

a) Click Enter Marks link at Main Menu screen to enter student marks.
b) Select branch, course, and group. List of student will display.
c) Fill in marks, and click Submit Marks! button.

Click Submit Marks button after key-in all student marks.
d) This screen will display if marks is successfully update / save.

![Image of successful update message]

Marks Successfully Updated on 09:40 AM 01 Apr 2009

e) Click Main Menu link to go main menu screen.

f) Click Logout to exit from the system.
4. List of marks and grade
   a) Click List of Marks and Grade from Main Menu screen.
   b) Select Learning Center and Course. List will display.
   c) Click Main Menu link to go main menu screen.
   d) Click Logout link to exit from the system.